



Course Syllabus

Creating a High Performing Team

- Build a Team
- Define Team Ground Rules
- Negotiate Project Agreements
- Empower Team Members and Stakeholders
- Engage and Support Virtual Teams
- Build Shared understanding about a project

Starting the Project

- Determine appropriate project methodology/ methods and practices
- Plan and manage Scope
- Plan and manage budget and resources
- Plan and manage schedule
- Plan and manage quality of products and deliverables
- Integrate project planning activities
- Plan and manage procurement
- Establish project governance structure
- Plan and manage project/phase closure

Doing the Work

- Assess and manage the risks
- Execute the project to deliver business value
- Manage communications
- Engage stakeholders
- Create project artifacts
- Manage project changes
- Manage project issues
- Ensure knowledge transfer for project continuity

Keeping the Team on Track

- Lead a team
- Support team performance
- Address and remove impediments, obstacles, and blockers
- Manage conflict
- Collaborate with stakeholders
- Mentor relevant stakeholders
- Apply emotional intelligence to promote team performance

About Driven Leadership Solutions

Matthew Thompson, Founder, [Driven Leadership Solutions](#)



- ◇ MBA
- ◇ BS Chemistry
- ◇ Master of Science in Information Technology
- ◇ Currently pursuing Doctorate in Project Management
- ◇ PMI ATP
- ◇ PMP
- ◇ PMI-ACP
- ◇ PBA

Matt Thompson, Founder of Driven Leadership Solutions, is a 20-year retired Navy Veteran. He is a professional instructor, who received his first teaching experience when he attended the Electronic Attack Weapons School where he became a qualified Prowler Tactics Instructor. He also has more than 20 years of experience teaching students in all types of settings.

He has managed projects of all sizes, budgets, and schedule. With budgets as small as 5k up to more than 130 million, and reports varying from 3 up to 1100. With a large and varied background of Project Management Experience, he is an excellent trainer in delivering PMI Training content.